

STANTON ST JOHN PARISH COUNCIL

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Minutes of the Parish Council Meeting

Held on Monday 18 May 2026 at 7:30pm in the Village Hall

Present:

Cllr Andrew Clark (Chair), Cllr Justin Worrall, Cllr Greta Shepherd, Cllr Dina Cooper and three members of the public. **Clerk:** Anita James

78/26 Election of Chairperson and Signing of the Declaration of Acceptance of Office.

Cllr Dina Cooper nominated Cllr Justin Worrall, Cllr Andrew seconded. Council carried, Cllr Justin Worrall is elected as Chair and signed the Declaration of Acceptance of Office.

79/26 Apologies for Absence: David Elliot and David Polgreen.

80/26 Election of Vice-Chairperson and signing of the Declaration of Acceptance of Office

Cllr Justin Worrall nominated Cllr Dina Cooper, Cllr Andrew Clark seconded. Council carried. Cllr Dina Cooper is elected as Vice- Chair and signed the Declaration of Acceptance of Office.

81/26 Public Participation (max 15 minutes)

A resident who had previously emailed the Clerk, spoke about fly tipping and trees that had been cut down by an external agency next to Rectory Farm on the B4027 and how they looked unsightly. Another resident also spoke about the trees

82/26 Declarations of Interest, Dispensations, or Use of Delegated Powers.

Cllr Andrew Clark declared that he is a member of the PCP and the Gresswell Environmental Trust.

83/26 Report from County and District Councillor, Tim Bearder.

- Recently elected leader of Oxford Liberal Democrats, Leader of County Council.
- Greenways consultation in the Village Hall 27 May. Paper going to County Council this week. Shepherds Pit Cycle Ways is an Experimental Traffic Order that can be reversed.
- Fly tipping is a problem, better surveillance is required, but the technology is not there yet.

84/26 To Receive, Approve and Sign the Minutes from the Parish Council Meeting on 16 March 2026 and 20 April 2026.

Approved and signed by the chair as a true and accurate record.

85/26 Clerk report update and update on actions:

- Dog signs in the playpark. Julian Money to fit.
- Village Hall Management Committee. Cllr Justin Worrall to speak to Russell Warner re clarity on who is responsible for what.
- Shepherds Pit. Public consultation booked for 27 May 6-8pm in the Village Hall.
- Year-end/AGAR Clerk advised needs to be signed at the next meeting on the 15 June.
- Defibrillator Training (using monies left from the grant and a PC top-up) Clerk to contact grants department to see if the surplus could be spent on other health activities.

86/26 To Confirm and Approve the Standing Orders, Financial Regulations and Code of Conduct. [Transparency – Stanton St John Parish Council](#)

Cllr Andrew Clark proposed to accept, Cllr Justin Worrall seconded. Council approved the Standing Orders, Financial Regulations and Code of Conduct.

87/26 To Confirm and Approve Membership of the Traffic Working Party.

Council RESOLVED to approve Cllr Greta Shepherd and Cllr Andrew Clark.

88/26 To Confirm and Approve Parish Council Leaders:

- i. Footpaths and Bridle Paths – Cllr Greta Sheppherd.
- ii. Village Hall/Shop Noticeboard- Cllr Dina Cooper.
- iii. Distribution list- Cllr Justin Worrall.
- iv. Planning- Cllr Andrew Clark.
- v. Internal Financial Controller- Cllr Dina Cooper.

Council RESOLVED to approve the above Parish Council leaders.

89/26 To Confirm and Approve Parish Council Representatives:

- i. Public Transport Liaison -Mr John Battye
- ii. Rights of Way and Conservation- Cllr David Polgreen and Cllr Greta Sheppherd.
- iii. Cycle paths- Cllr Greta Shepherd
- iv. Neighbourhood Planning- Cllr Andrew Clark
- v. Village Hall – Cllr Dina Cooper

Cllr Justin Worrall proposed the above Parish Council Representatives, Cllr Andrew Clark seconded. Council RESOLVED to approve.

90/26 Financial Matters

90.1/26 To Approve

- i. Current Account- Unity
- ii. Savings Account – Unity
- iii. Internal auditor- Lisa Wilkinson
- iv. External Auditor- Moore

Cllr Justin Worrall proposed to approve, Cllr Andrew Clark seconded, Council approved and Council RESOLVED to approve.

90.2 /26 To Approve Direct Debits for: HMRC/Microshade/TFM

Cllr Justin Worrall proposed to approve, Cllr Andrew Clark seconded, Council approved Council RESOLVED to approve.

90.3/26 To Approve Regular Payments HMRC/pensions/salary/TFM/Microshade

Cllr Justin Worrall proposed to approve, Cllr Andrew Clark seconded, Council approved and Council RESOLVED to approve.

90.4/26 To Approve Bank Signatories

Unity- Cllrs' Dina Cooper, Justin Worrall, David Elliott, Andrew Clark.

Cllr Justin Worrall proposed to approve, Cllr Andrew Clark seconded, Council approved and Council RESOLVED to approve.

90.5/26 Payments to be Approved

- Clerk salary/pension/HMRC
- TFM (dog bin waste) May: £55.00
- Microshade IT hosting £107.94
- Insurance renewal Gallagher (26/27) £1,151.50
- Donation 26/27 budget: Church £1,000 Section 137
- SSJ WI Refreshments for the Annual Parish Meeting £75.00

Council RESOLVED to approve.

90.6/26 Council Funds as of 30 April and Sign Bank Statements.

- Unity Current Account: £17,188.30
- Unity Savings Account: £30,657.03
- **Total: £47,845.33**
- Income: £16,500 precept first instalment

Council noted.

91/26 Planning Matters

91.1/26 New Applications (and those received up to 12 noon on the 18 May 2026): None.

91.2/26 Planning Decisions

[P26/S0891/HH](#) 1 Bayswater Road Headington Oxford OX3 9RZ. Conversion of an outbuilding to an annex for the use of friends and family. **Planning permission granted 11 May 2026**

92/26 Strategic Matters

Council discussed options for the Village Hall and opportunities for a community hub.

93/26 To Approve use of the Public Sector OS Mapping for REBORN.

Carried forward.

94/26 Any Urgent Matters. (no decisions will be made) None.

95/26 Date of Next Meeting

15 June at 7.30pm. Agenda items by the 8 June. The meeting ended at 9.15pm.

DRAFT