

STANTON ST JOHN PARISH COUNCIL

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Minutes of the Parish Council Meeting

Held on Monday 20 April 2026 at 7:00pm in the Village Hall

Present:

Cllr Andrew Clark (Chair), Cllr Dina Cooper (Vice-Chair) Cllr David Polgreen, Cllr Justin Worrall, Cllr Greta Shepherd, and 5 members of the public. **Clerk:** Anita James

69/26 Apologies for Absence: All Councillors present

70/26 Declarations of Interest, Dispensations, or Use of Delegated Powers. None received or declared.

71/26 Public Forum: Standing order 2.f the public session will not exceed 15 minutes unless directed by the chair and 2.g **a member of the public shall not speak for more than 5 minutes**

In the interests of time, agenda item suspended by the Chair.

72/26 Approval of the Minutes from the 16 March 2026. Carried forward.

73/26 Clerk Report/Update on Actions

- Cox Lane, letters written and to be posted by David Polgreen.
- No dog signs in the playground. Signs have been purchased and JM will fit when they are in the VH.
- JM has cleared the bus stops of the debris and cleared the raise path.
- Village Hall Management Committee, OALC needs more information regarding the trust status of the hall.

74/26 Shepherds Pit Lane update. VH booked for 6 May for public consultation, Clerk awaiting further advice from Oxfordshire County.

75/26 Financial Matters

75.1/26 Payments for Approval

- Clerk salary / HMRC / pension

- Microshade IT – £107.64 (March 2026)
- TFM (dog bin) – £55.85 (March 2026)
- Clerk reimbursement for refreshments brought for attendees on defibrillator course £10.42
- Clerk reimbursement for dog signs £44.90
- New College rent 2026/27 £350.00
- Maple Tree donation (25/26 & 26/27) £500.00 (section 137 power)
- Church maintenance donation (26/27) £1,000 (section 137 power)

Council RESOLVED to approve the payments and a reimbursement of an expense from Andrew Clark for key cutting for the noticeboards.

75.2/26 Disposition of Council Funds as of 31 March 2026

Unity Current Account: £3,159.07
 Unity Savings Account: £30,657.03

Income: £164.23 (interest)

Total: £33,816.10

Council noted the balances and income.

75.3/26 Councillors to authorise online payments following the meeting

Cllr Dina cooper and David Polygreen will approve payments with Unity following the meeting.

76/26 Planning

76.1/26 New Applications:

[P26/S0891/HH](#) 1 Bayswater Road Headington Oxford OX3 9RZ. Conversion of an outbuilding to a annex for the use of friends and family.

Council discussed and RESOLVED that they have no objection to the planning application.

[P26/S0691/FUL](#) 1 Hillcraft Road, Stanton St John, OX33 1EZ. Demolition of existing single-storey side extension / garage, subdivision of land and erection of a new two-storey self-build dwelling.

Council RESOLVED that they had no objections to the application.

76.2/26 Planning Decisions

[P25/S4022/DIS](#) Breach Farm Wheatley Road Stanton St John OX33 1FG. Discharge of conditions 2 (details of new roof or new colour of roof to be submitted) & 3 (landscaping scheme (trees)) on application ref. P24/S3095/FUL (Erection of open sided hay barn for agricultural use). Fully discharged 27 February 2026.

76.3/26 Pending Applications

[P25/S3380/FUL](#) Breach Farm Wheatley Road Stanton St John OX33 1FG. Conversion of agricultural building to three dwellings with associated works. (Additional Information Received 30th January 2026 and 03 February 2026.) (Amended & Additional Plans Received 20th February 2026 and 09 March 2026.)

Andrew Clark advised that the planning officer has requested that the PC approve the landscaping plans; Council RESOLVED to approve.

Action: Clerk to update the planning portal.

[P25/S3488/LDE](#) Bassetts House, Middle Road, Stanton St John OX33 1EX
Lawful Development Certificate relating to P97/N0403 and P97/N0404/LB (residential extensions and alterations), confirming that a material commencement of works has been undertaken and that consent remains extant.

76.3/26 Applications Withdrawn: None

77/26 Date of Next Meeting: Monday 18 May 7.30pm

Agenda items to be submitted to the Clerk by 8 May 2026

The meeting ended at 7.26pm