

STANTON ST JOHN PARISH COUNCIL

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Parish Council Meeting Agenda

Date: Monday 15 June 2026

Time: 7:30 pm

Venue: Stanton St John Village Hall

1. Apologies for Absence
2. Public Participation (maximum 15 minutes)
3. Declarations of Interest, Dispensations, and Use of Delegated Powers
4. Report from County and District Councillor, Cllr Tim Bearder
5. Minutes of the Previous Meeting
To receive, approve and sign the minutes of the Parish Council meeting held on 18 May 2026.
6. Clerk's Report and Update on Actions
 - Dog bin sign / defibrillator grant
 - Need for a communications policy / social media
7. Annual Accounts and Annual Governance & Accountability Return (AGAR) 2025/2026.
 - 7.1 To Review and Approve the Annual Accounts
 - 7.2 To Receive, Review and Approve the Internal Audit Report
 - 7.3 To Receive, Review and Approve the Annual Governance Statement (Section 1 AGAR) and for the Chair to Sign
 - 7.4 To Receive, Review and Approve the Accounting Statements (Section 2 AGAR) and for the Chair to Sign
 - 7.5 To Note the Dates and Notice of Commencement of Public Rights
23 June to 3 August 2026 (30 working days including the first working day of July)
8. Financial Matters
 - 8.1 Payments to be Approved
 - Clerk salary / pension / HMRC
 - Clerk expense claim: Adobe software £36.94
 - TFM (dog bin waste) June £55.85
 - Microshade IT hosting £107.94
 - 8.2 Council Funds as 31 May 2026 and Signing of Bank Statements
 - Unity Current Account: £12,952.93

- Unity Savings Account: £30,657.03
- Total: £43,609.96

8.3 To Agree the Councillors who will Approve the Payments on Unity

9. Planning Matters

9.1 New Applications (and those received up to 12 noon on 15 June 2026)

- 19 Middle Road, Stanton St John, Oxford OX33 1HD
[Application P26/S1607/HH](#)
 Single storey ground floor rear extension and second floor alterations.

9.2 Planning Decisions

- None

10. To Discuss Clerk's Email Traffic (JW)
11. To Discuss Growing the SSJ News Email List (JW)
12. To Confirm the Correct Name for Shepherd's Pit (JW)
13. To Discuss the Relationship between the Parish Council and the Village Hall Management Committee (JW)
14. To Discuss Auto-transcribing Council Meetings (JW)
15. To Approve the Use of Public Sector OS Mapping for REBORN
16. To Propose a Bike Rack for Cyclists at the Village Hall (AC)
17. To Propose a Notice for the Car Park Entrance Wall Indicating the Ramp Access to the Footpath Opposite the Village Hall (AC)
18. Strategy and Responsibility (JW)
19. To Discuss Councillor Areas of Responsibility and Objectives
20. Any Urgent Matters
 (for information only; no decisions will be made)
21. Date of Next Meeting
 Monday 13 July 2026 at 7:30 pm
 Agenda items to be submitted by 5 July 2026.