

# **STANTON ST JOHN PARISH COUNCIL**

[www.stantonstjohnparishcouncil.gov.uk](http://www.stantonstjohnparishcouncil.gov.uk)

## **Summons and Agenda for the Annual Parish Council Meeting on 18 May at 7.30pm in the Village Hall.**

- 1. Election of Chairperson and Signing of the Declaration of Acceptance of Office.**
- 2. Apologies for Absence.**
- 3. Election of Vice-Chairperson and signing of the Declaration of Acceptance of Office**
- 4. Public Participation (max 15 minutes)**
- 5. Declarations of Interest, Dispensations, or Use of Delegated Powers**
- 6. Report from County and District Councillor, Tim Bearder**
- 7. To Receive, Approve and Sign the Minutes from the Parish Council Meeting on 16 March 2026 and 20 April 2026**
- 8. Clerk report update and update on actions:**
  - Dog signs in the playpark.
  - Village Hall Management Committee.
  - Shepherds Pit Lane
  - Year-end/AGAR
  - Defibrillator Training (using monies left from the grant and a PC top-up)
- 9. To Confirm and Approve the Standing Orders, Financial Regulations and Code of Conduct**  
[Transparency – Stanton St John Parish Council](#)
- 10. To Confirm and Approve Membership of the Traffic Working Party**
- 11. To Confirm and Approve Parish Council Leaders:**
  - i. Footpaths and Bridle Paths
  - ii. Village Hall/Shop Noticeboards
  - iii. SSJ NEWS
  - iv. Planning
  - v. Internal Financial Controller

## **12. To Confirm and Approve Parish Council Representatives:**

- i. Public Transport Liaison
- ii. Rights of Way and Conservation
- iii. Cycle paths
- iv. Neighbourhood Planning
- v. Village Hall

## **13. Financial Matters**

### **13.1 To Approve**

- i. Current Account- Unity
- ii. Savings Account – Unity/Scottish Widows (will be closed very soon)
- iii. Internal auditor- Lisa Wilkinson
- iv. External Auditor- Moore

### **13.2 To Approve direct debits for: HMRC/Microshade/TFM**

### **13.3 To Approve regular payments HMRC/pensions/salary/TFM/Microshade**

### **13.4 To Approve bank signatories**

### **13.5 Payments to be Approved**

- Clerk salary/pension/HMRC
- TFM (dog bin waste) May: £55.00
- Microshade IT hosting £107.94
- Insurance renewal Gallagher (26/27) £1,151.50
- Donation 26/27 budget: Church £1,000
- SSJ WI Refreshments for the Annual Parish Meeting £75.00

### **13.6 Council Funds as of 30 April and Sign Bank Statements**

- Unity Current Account: £17,188.30
- Unity Savings Account: £30,657.03
- **Total:** £47,845.33
- Income: £16,500 precept first instalment

## **14 Planning Matters**

### **14.1 New Applications (and those received up to 12 noon on the 18 May 2026)**

### **14.2 Planning Decisions**

**[P26/S0891/HH](#)** 1 Bayswater Road Headington Oxford OX3 9RZ. Conversion of an outbuilding to a annex for the use of friends and family. ***Planning permission granted 11 May 2026***

## **15. Strategic Matters arising from the resident comments/suggestions from the Annual Parish Meeting on the 20 April**

- **Village Shop / Pick Your Own Proposal** – Residents discussed the loss of the village shop and expressed strong support for retaining local shop provision. Discussion included possible support for an application from Pick Your Own to extend opening hours and permitted sales, alternative locations for a future shop, and potential Parish Council involvement in exploring options.
- **Roads and Traffic Issues** – Concerns raised regarding potholes on School Lane, speeding traffic through the village, possible one-way system options, and the effectiveness of speed signage.
- **Mill Street Flooding** – Update received on OCC flood mitigation work, including discussion of a possible larger overflow pipe solution.
- **Star Inn Planning Application** – Residents raised questions regarding the proposed conversion of the Star Inn into five houses.
- **Shepherds Pit Lane Closure** – Residents' views sought on proposed lane closure, with majority support expressed for closure at one end.
- **Cox Lane Safety Concerns** – Safety issues discussed; OCC advised there is currently no available budget and that formal plans would need to be submitted.

## **16. To Approve use of the Public Sector OS Mapping for REBORN.**

**17. Any Urgent Matters.** (no decisions will be made)

## **18. Date of Next Meeting**

15 June at 7.30pm. Agenda items by the 8 June.