

STANTON ST JOHN PARISH COUNCIL

www.stantonstjohnparishcouncil.gov.uk

Councillors are summoned to attend the meeting of the Parish Council at the Village Hall on Monday 28 September 2026 at 7:30pm for the purpose of transacting the following business set out in the agenda hereunder.

Signed: A James (Clerk)

Contact: clerk@stantonstjohnparishcouncil.gov

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1. Apologies for absence

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality.

2. Public forum

Public participation is limited to 15 minutes. Members of the public may address the Council once, for up to five minutes, and only on agenda items.

3. County and District Councillor's report

4. To approve the minutes of the meeting held on 13 July 2026 and signed by the Chair.

5. Clerk's Report and update on actions – see Appendix A

- IT costs increased by 30%, with no additional benefits
- External audit certificate and conclusion of audit published

6. Financial Matters

A. Payments to be approved:

- Clerk's salary / pension / HMRC
- TFM (dog bin waste) – September £55.85
- Flotek IT hosting September £125.23
- Moore external auditor – £252.00
- Greenfield Farm Partnership – Christmas tree £438.00
- Andrew Clark, expenses light bulb £8.50

B. Council funds as 31 August 2026:

- Unity Current Account: £8,334.42
- Unity Savings Account: £30,806
- Total: £39,140.42

7. To agree the Councillors who will approve the payments on Unity.

8. To discuss and approve the budget monitoring report to 31 August 2026, and for the Clerk to make notes for the 2027/28 draft budget.

9. Planning Matters

New Applications: (and those received up to 12 noon on 28 September 2026)

[MW.0115/26](#) Sewage Treatment Works, Polecat End Lane, Forest Hill, Oxford, Oxfordshire OX33 1EH

Planning Decisions:

P26/S1607/HH

Middle Road, Stanton St John, Oxford OX33 1HD – Application P26/S1607/HH. Planning permission granted on 10 August 2026.

10. To discuss the traffic and parking issues on Cox Lane

11. To discuss and approve Cllr Andrew Clarks letter supporting the 40mph speed limit on Waterperry Road.

12. Strategy – Councillors to give an update on their areas of responsibility

- Cllr Andrew Clark – Village Hall Hub / planning
- IT / communications – Cllr Justin Worrall

13. To discuss the cricket club and the costs and benefits to the community (JW)

14. To discuss and approve the Grants Policy

15. Internal control – August payments to be checked on Unity and against the accounting spreadsheet.

16. Any Urgent Matters (no decisions to be made)

17. Date of Next Meeting – 19 October 2026

18. Agenda items by the 9 October 2026