

STANTON ST JOHN PARISH COUNCIL

www.stantonstjohnparishcouncil.gov.uk

Councillors are summoned to attend the meeting of the Parish Council at the Village Hall on Monday 23 February 2026 at 7.30pm for the purpose of transacting the following business set out in the agenda here under.

Councillors are reminded to declare an interest in relevant agenda.

Signed: A James (Clerk)

Published: 18/02/26

16/26 Apologies for Absence.

17/26 Declarations of Interest, Dispensations, or Use of Delegated Powers (that's not on the Councillors declaration of interest form)

18/26 Public Forum: Standing order 2.f the public session will not exceed 15 minutes unless directed by the chair and 2.g **a member of the public shall not speak for more than 5 minutes.**

19/26 Report from County and District Councillor Tim Bearder.

20/26 Approval of Previous Minutes

21/26 Updates on Previous Actions

- i. Notice of Landowner Deposit: Land at Wadley Hill Farm, Beckley, OX3 9SR
- ii. Loft space in the VH
- iii. Essential Maintenance

22/26 Clerks Report

- i. Format of Annual Parish Meeting in April
- ii. Election of Officers and Representatives in the Annual Parish Council meeting in May.
- iii. Digital & Data Compliance (Assertion 10 AGAR)
- iv. SSJ PC logo
- v. St John Ambulance defibrillator Course- 27 March 2026

23/26 Approval of Statutory Documents

- i. Updated Standing Orders

- ii. Updated Financial Regulations
- iii. Updated Risk Assessment
- iv. IT policy
- v. Biodiversity Policy
- vi. Internal Financial Control Policy

24/26 Annual Inspection of Assets Completed and Register up to date

25/26 Approval of the Effectiveness of Internal Control

26/26 Planning

26.1/26 New Applications:

P25/S3380/FUL, amendment (no2 & 3), on application for development work at the following location: Breach Farm Wheatley Road Stanton St John (reinstating a hedge)

P26/S0162/PDS Stowford Bayswater Road Headington OXFORD The application is for: Construction of a first-floor upwards extension situated above the existing main building, including associated internal reconfigurations.

26.2/26 Planning Decisions:

P25/S3045/LB – The Holford Centre, The Old School Nursery, Wheatley Road, Stanton St John OX33 1ET. Removal of a glazed curtain wall and replacement with an insulated stud wall with vertically boarded timber cladding; removal of non-load-bearing internal walls; and installation of five cycle stands. ***Granted with certain conditions.***

26.3/26 Pending Applications

P25/S3488/LDE – Bassetts House, Middle Road, Stanton St John, Oxon OX33 1EX Lawful Development Certificate relating to P97/N0403 and P97/N0404/LB (residential extensions and alterations), to confirm that a material commencement of works has been undertaken and that consent remains extant

P25/S3380/FUL – Breach Farm, Wheatley Road, Stanton St John OX33 1FG Conversion of agricultural buildings into three dwellings with associated works

26.4/26 Applications Withdrawn: None

27/26 Financial Matters

27.1/26 Donations update for 25/26 budget

27.2/26 Payments for Approval

- Clerk salary / HMRC / pension
- Microshade IT £107.64 (January 2026)
- TFM (dog bin) – £55.85 (January 2026)
- Citizens Advice- £700 (agreed in 25/26 budget S137)
- Andrew Clark for reimbursement lights £231.29 (within footlight budget)
- Clerk reimbursement for defibrillator pads £81.59 (within budget)
- OALC Data Protection on-line Course for Clerk and Councillor £108.00 (within budget)
- OALC Website Compliance on-line course for Clerk £42.00 (within budget)
- St John Ambulance defibrillator course £1,044.00 (OCC grant)

27.3/26 Disposition of Council Funds as of 31 January 2026

- Unity Current Account: £2,381.75
- Unity Savings Account: £37,492.80

Total: £39,874.55

27.4/26 Councillors to Authorise Online Payments Following the Meeting

28/26 Update on Shop Steering Group

29/26 Shepherds Pit Lane

30/26 Strategic Session (approximately 30 minutes, but dependant on time left, standing orders meetings should not last more than two hours and fifteen minutes)

Justin Worrall update on previous & new projects

Andrew Clark update on previous & new projects

31/26 Urgent Business (no decisions will be made)

32/26 Date of Next Meeting

Monday 16 March 2026

Agenda items to be submitted to the Clerk by 10 March 2026.