

STANTON ST JOHN PARISH COUNCIL

Minutes of the Parish Council Meeting of Stanton St John Parish Council on Monday 17 June 2024 at 7:30pm in the Village Hall.

Present: Dina Cooper (DC) Vice-Chair assumed Chair, David Elliott (DE) Greta Shepherd (GS) and three members of the public.

36. APOLOGIES FOR ABSENCE: County and District Councillor, Tim Bearder, and Chair, Andrew Clark.

28. DECLARATIONS OF INTEREST: none declared.

29. RECEIVE MINUTES from the Parish Council meeting on 20 May 2024, previously circulated. Accepted as a true and accurate and signed by the Vice-Chair, DC.

PUBLIC FORUM (commenced at 7:42 until 7:55)

Resident 1 enquired about the lighting outside her house, supplied by the PC. Vice-Chair DC advised the resident to write to the parish council.

Resident 2 advised that the road surfacing on Copse Lane and Mill Street wasn't adequate. DC advised that the PC would speak to Tim Bearder about the issue.

30. TO RECEIVE AN UPDATE FROM COUNTY AND DISTRICT COUNCILLOR TIM BEARDER: no report received, and apologies sent for absence at the meeting.

31. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS: carried forward as AC away until the end of June.

32. ANNUAL ACCOUNTS

- i. **Review Annual Accounts: reviewed and accepted by the PC.**
- ii. **Annual Internal Audit Report received and approved by the PC.**
- iii. **Annual Governance Statement (section 1) approved by the PC.**
- iv. **Accounting Statements (section 2) approved by the PC.**
- v. **Vice -Chair signed section 1 & 2 of the AGAR.**
- vi. **Commencement of Public Rights noted and approved by the PC.**

33. PLANNING

33.1 NEW PLANNING APPLICATIONS/AMENDMENTS:

P22/S4618/O (Outline) Amendment 11 dated 29 May Land North of Bayswater Brook: The amendment is for additional Flood Risk Information. **Response required by the 14 June.**

Action: clerk to send in an objection.

P24/S148/HH Received 10 May Keepers Cottage Mill Street Stanton St John OX33 1HN
Infill extension forming link to main house and garage block, to house new principal entrance and utility room. **PC support**

Action: clerk to submit a support comment on the planning portal.

33.2 PLANNING DECISIONS: none

33.3 PLANNING DECISIONS PENDING:

P24/S1432/HH 30 April 2024 20 Middle Road Stanton St John OX33 1HD: conversion of one outbuilding into ancillary accommodation and re-roofing. Alterations and reroofing to one outbuilding. **PC approved.**

P24/S1363/FUL 24th April 2024 15 & 16 Courtfield Road, Stanton St John, OX33 1HA: two storey rear extension, loft conversion and front extension/alterations. **PC objects as the proposed dormer will alter the "street scene".**

P22/S4596/FUL Amendment 8 dated 5 April 2024 Land North of Bayswater Brook: detailed access arrangements, including vehicle, cycle, and pedestrian.

Parish Council strongly objects- see planning portal for full details.

P22/S4550/LB, Wick Farm Buildings; listed building. Linked to P22/S4618/0 Land North of Bayswater Brook.

33.4 PLANNING APPEALS IN PROGRESS: none

33.5 PLANNING APPLICATIONS WITHDRAWN: none.

34. FINANCES:

34.1 PAYMENTS TO BE AUTHORISED:

Administration for the Parish Council S/O (June)	£700.00
Top up for clerks' salary above SO(June)	£33.66
NI & PAYE	£173.20
TFM (dog bin emptying May 2024)	£51.55
Gallagher Insurance (Annual PC Insurance)	£1,040.28
Rachel Brown Auditing	£245.00

All payment authorized by the PC.

Clerk explained that a defibrillator needed to be purchased asap as the grant deadline for completion of project is the end of July 2024. (The PC had authorized the purchase of a defibrillator for the BT telephone exchange before) Clerk showed the PC two quotes (will obtain a third later) and the PC decided to buy a semi-automatic defibrillator in a heated cabinet with a carry case from Primary Care for £1,560 plus VAT. The company need the payment in advance.

Action: clerk to order the defibrillator.

34.2 INCOME RECEIVED: none.

34.3 BALANCES AT BANK:

Current Account (31/05/24)	£31,553.62
Deposit Account (31/01/24)	£9,541.00

35. Feedback survey 108 bus (DC)

DC had received a request to circulate a survey from Beckley PC regarding the 108 bus. PC approved the circulation in the village.

Action: DC to ask Elaine to circulate the survey.

The meeting closed at 8:35pm

Date of next meeting 15 July 7.30pm. Agenda items by 5 July.