

STANTON ST JOHN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Stanton St John Parish Council on Monday 20 May 2024 at 7:00pm in the Village Hall.

Present: Present: Andrew Clark (Chair) (AC), Dina Cooper (DC), David Elliott (DE) Greta Shepherd (GS) and one member of the public.

Not present: Tim Bearder (County and District Councillor)

8. APOLOGIES FOR ABSENCE: none received

9. DECLARATIONS OF INTEREST: none received

10. RESIGNITION OF COUNCILLORS MICHIEL STOFFERIS & CHRISTOPHER KHIARA: had both resigned since the previous meeting.

11. ELECTION OF CHAIR & ACCEPTANCE OF OFFICE: DC proposed Andrew Clark and seconded by DE. PC approved. AC elected as Chair and signed the Declaration of Acceptance of Office.

12. ELECTION OF VICE-CHAIR & ACCEPTANCE OF OFFICE: AC proposed DC as Vice-Chair and seconded by DE. PC approved and DC elected as Vice-Chair and signed the Declaration of Acceptance of Office.

13. TO RECEIVE MINUTES from the Parish Council meeting on 22 April 2024, previously circulated. Accepted as a true and accurate and signed by the Chair (AC)

PUBLIC FORUM – commenced at 7:40PM and closed at 7:45PM.

Richard Stanley at Rectory Farm has agreed for a defibrillator provided by the Parish Council to be positioned on this site.

Action: AC to meet with the owner next week if possible.

14. TO RECEIVE AN UPDATE FROM COUNTY AND DISTRICT COUNCILLOR TIM BEARDER: not present and no report received.

15. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

Playground Wall repair: owner has replied and is obtaining quoted for the repair.
AS sign: Jon Beale advised Andrew re moving the 30 MPH VAS sign to contact Westcotec.
Footpath lighting: AC to collate and publish footpath lighting comments from councillors. Carried forward.
Debit Card: Unity offers a credit card only through Lloyds bank. £50 fee and £3 a month. Required as Financial Regulations state that individual credit cards should not be used. PC agreed that a procurement card is needed. Action: clerk to apply for one.

16. DEFIBILLATOR TRAINING FOR CLERK

PC agreed that a date would be set for group training (where residents can join in) after the second defibrillator is installed.

17. REQUEST FOR THE PARK BENCH IN THE PLAYGROUND TO BE MOVED

Request to have the bench moved at resident/owners own cost. The PC agreed that it is okay for the bench to be moved if it is firmly fixed in the new location. **Action:** Clerk to write to the owners.

18. DRAINAGE ISSUES ON MILL STREET

AC advised that it was property owners' responsibility in the immediate vicinity to maintain the flow of water from their land, over the stream and away from the road.

The stream was very silted up, which hasn't helped matters. Although, it isn't strictly the duty of the PC, AC had applied for an OCC grant to clean the stream, which would help with the clear flow of water and help prevent flooding issues.

19. TRAFFIC CALMING ON B4027

The Traffic Working Party will meet in July with a view to setting a public consultation for the autumn.

20. REQUEST BY PARISHIONER FOR PARISH COUNCIL TO PROVIDE A BASKETBALL STAND

The only suitable place for a basketball stand is the recreation ground, owned by New College.

Action: clerk to obtain an estimate of potential costs involved, before approaching New College.

21. CRICKET CLUB - SHIPPING CONTAINER IN FOREST HILL TO BE MOVED TO STANTON ST JOHN

There was little interest, and this item will be removed from the agenda.

22. PLANNING

22.1 NEW PLANNING APPLICATIONS/AMENDMENTS:

P24/S1432/HH 30 April 2024 20 Middle Road Stanton St John OX33 1HD: conversion of one outbuilding into ancillary accommodation and re-roofing. Alterations and reroofing to one outbuilding. **PC approved.**

P24/S1363/FUL 24th April 2024 15 & 16 Courtfield Road, Stanton St John, OX33 1HA: two storey rear extension, loft conversion and front extension/alterations. **PC objects as the proposed dormer will alter the "street scene".**

22.2 PLANNING DECISIONS:

P24/S0716/HH dated 18 March 2024 Dragonsfield Mill Street Stanton St John OX33 1HQ
Install 14x PV Panels Long solar panels. **Planning permission granted 26 April 2024**

P24/S0905/FUL dated 19 March 2024 St Gabriels, Bayswater Road, Near Barton OX3 9RZ:
Demolition of existing 5-bedroom detached house and construction of 4-bedroom detached house. **Planning permission granted 13 May 2024.**

22.3 PLANNING DECISIONS PENDING:

P22/S4596/FUL Amendment 8 dated 5 April 2024 Land North of Bayswater Brook: detailed access arrangements, including vehicle, cycle, and pedestrian.
Parish Council strongly objects- see planning portal for full details.

P22/S4618/O (Outline) Amendment 10 dated 5 April 2024 Land North of Bayswater Brook: application for main dwellings.
Parish Council strongly objects- see planning portal for full details.

P22/S4550/LB, Wick Farm Buildings; listed building. Linked to P22/S4618/0 Land North of Bayswater Brook.

22.4 PLANNING APPEALS IN PROGRESS: none

22.5 PLANNING APPLICATIONS WITHDRAWN: none.

23. FINANCES:

23.1 PAYMENTS TO BE AUTHORISED:

Administration for the Parish Council (1 -31 May 2024)	£772.61
HMRC (NI & PAYE May 2024)	£TBA
TFM (dog bin emptying April 2024)	£45.11
Clerk expenses (battery & pads for defibrillator)	£316.80
Clerk expenses incurred refreshments Annual Parish Meeting	£16.69
Clerk expenses stationary (A4 lever archer/dividers/popper wallets)	£29.89
Clerk expenses (taxis)	£30.00

PC approved the above expenses and the additional expense of £30.00 for taxis on the 22 April 2024 as the clerk's car had broken down that afternoon and was in the garage.

23.2 INCOME RECEIVED

First 24/25 instalment precept (5 April 2024)	£13,500
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23.3 BALANCES AT BANK:

Current Account (30/04/24)	£32,948
Deposit Account (31/01/24)	£9,541

24. ADDITIONAL BANK SIGNATORY REQUIRED

GS and DE to be signatories. **Action:** clerk to organise.

25. APPROVAL TO CLOSE SCOTTISH WIDOWS DEPOSIT ACCOUNT

PC approved and £20,000 should be moved from the unity current account to the Unity second savings account.

26. COMMUNICATIONS RECEIVED (previously circulated)

- i. Parishioner: flooding in Mill Street
- ii. OCC: local Nature Recovery

The meeting closed at 9.20pm. Date of next meeting 17 June 7.30pm. Agenda items by 9 June.