

# STANTON ST JOHN PARISH COUNCIL

Minutes of the meeting of Stanton St John Parish Council on Monday 25 September 2023 at 19.30pm.

Present: Andrew Clark (Chair) (AC), Michiel Stofferis (Vice-Chair) (MS), Greta Shepherd (GS), Dina Cooper (DC), Christopher Khiara (CK) Anita James (Clerk) (AJ), and eight members of the public.

**55. APOLOGIES FOR ABSENCE:** none received.

**56. DECLARATIONS OF INTEREST:** none declared.

**Public participation began at 19.35 and finished at 20:05**

The following issues/question were raised:

**Resident 1-** asked if the dog bin up on Hillcraft footpath be repositioned onto the stone wall so that it is not "in your face" as you go through the gate as it is very unsightly and smelly.

The bridleway in Holly Lane, the pedestrian access in and out of Holly Lane is totally overgrown and this is a bridleway route.

The Chair replied that the County Council is responsible for bridle ways, and this can be reported on their website.

There is concern that if Rectory Farm is granted all year round opening for their farm shop this will impact on the long-term viability of the Village Shop.

Additional concerns are that an extension of opening times will lead to greater development and increased traffic through the village.

The Chair replied that Rectory Farm extended opening times would be discussed under planning further down on the agenda.

**Resident 2-** asked if signage could be positioned on Shepherds Pit to discourage large vehicles driving up there to Rectory Farm.

The Chair advised that Shepherds Pit forms part of the traffic working party and will be discussed later in the agenda.

**57.TO RECEIVE MINUTES:** from Parish Council meeting on 17 July 2023: accepted as a true and accurate record of the meeting and signed by the Chair.

**58.TO RECEIVE REPORT(S) FROM COUNTY AND DISTRICT COUNCILLOR TIM BEARDER**

Oxfordshire County Council were failing young people with Special Educational Needs. An Ofsted inspection outcome in July of this year reported significant concerns about the experiences and outcomes of children and young people with SEN's.

LNBB- TB reported that he continues to attempt to influence the developments plans, he is concerned that the nearest green space park for residents in the new development will be one

mile away, which means that residents will be more likely to use the area of Scientific Interest for dog walking and general recreational use.

TB continues to represent SSJ with Shepherds Pit and advised that the PC should consider using the GreenWave's initiative to make their case.

## **59. PLANNING**

### **59.1 NEW PLANNING APPLICATIONS:**

P23/S2901/FUL Rectory Farm Pound Lane, Stanton St John OX33 1HF. Continued operation of farm shop and cafe (consolidation of planning permissions P11/W0125/RET and P14/S0846/FUL, and variation of conditions therein to allow extended opening of premises). Response required by the 29 September 2023.

**The parish council voted not to object but to ask for clarification on opening times and to question the accuracy of the car park plans.**

P22/S4596/FUL Amendment 1 Land North of Bayswater Brook; detailed access arrangements including bridges. Response was required by the 6 September 2023; PC had objected originally but did not add another response.

P22/S4618/O Amendment 1 Land North of Bayswater Brook; application for main dwellings. Stanton St John PC responded 6 September 2023

P23/S1832/LB Relocation of Grade II listed stone, Land east of Lower Farm, Barton Village Road, near Barton. (Now withdrawn)

**59.2 PLANNING DECISIONS:** none

### **59.3 PLANNING DECISIONS PENDING**

P22/S4550/LB, Wick Farm Buildings; listed building.

P22/S3420/SCO Environmental Impact Assessment Scoping Report in respect of Land north of Bayswater Brook. Response letter 4 November 2022.

**59.4 PLANNING APPEALS IN PROGRESS:** none.

### **59.5 PLANNING APPLICATIONS WITHDRAWN:**

P23/S1832/LB Relocation of Grade II listed stone, Land east of Lower Farm, Barton Village Road, near Barton. Withdrawn on 12 September 2023

## **60.FINANCES**

### **60.1 PAYMENTS TO BE AUTHORISED**

Administration for the Parish Council (1 -30 Sep 2023)	£664.83
HMRC (NI & PAYE tax for Sep 2023)	£159.60
TFM (dog bin emptying Aug 2023 and Aug 2022 )	£96.66
Moore (external auditors AGAR 2022/2023)	£252.00
Donation to Village Hall re internet (Gigaclear)	£236.00
Play Inspection Company (Annual Inspection 2023)	£102.00

The parish council approved all payments.

## 60.2 PAYMENTS PAID (August 2023)

Administration for the PC (1-31 Aug 2023)	£725.63
HMRC (NI and tax for Aug 2023)	£174.80
TFM (dog bin emptying July 2023)	£58.00
OALC (Clerk VAT training)	£36.00
RGM (internal auditors AGAR 2022/2023)	£180.00
HMRC penalty payment for late PAYE return	£100.00

All payments had been approved by PC in August and signed invoices.

## 60.3 BALANCES AT BANK

Current Account (31/08/2023)	£24,077.97
Deposit Account (01/07/2023)	£9,471.60

## 61. CLERK UPDATE

- I. External auditors certificate published on the website.
- II. Annual play Inspection completed. Couple of moderate risk repairs that the Clerk mentioned and would make sure were addressed.
- III. Quarterly bank reconciliation- carried forward to Octobers meeting.

## 62. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN

AC advised that there is a public meeting on the 18 October at 7.30pm in the Village Hall.

The Clerk advised that the PC were now members of the Oxfordshire Neighbourhood Alliance Plan.

## 63. BIOABUNDANCE

PC have membership. Nothing to report and will be taken off the agenda.

## 64. TO RECEIVE AN UPDATE ON ELECTRICAL CAR CHARGING

MS advised that the meters had been installed, however are still awaiting instructions from the charging company, which is anticipated to be some time in November 2023.

## 65. UPDATE ON DEFIBRILLATOR'S (BT and Talkhouse)

As Clare Ferguson has resigned, Greta Shepherd agreed to take over the BT defibrillator project.

**Action:** GS to contact CF for update and to chase up progress.

## 66. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING PARTY

AC met with Jon Beale from Highways concerning Shepherds Pit and the 20MPH initiative.

The 20MPH project is almost complete; a 30mph VAS sign to be moved to the Bayswater Road (northern end of the developed area facing north)

The Parish council approved the moving of the 30mph VAS sign by the Star car park to be relocated on the Bayswater Road at the north end coming into Barton.

A new 20mph VAS sign to be installed facing south near the bus shelter on the Wheatley Road by the Recreation Ground.

As CF had resigned, CK offered to join the Traffic Working Party.

The PC approved CK as part of the Traffic Working Party.

#### **67. SHEPHERDS PIT**

CK advised that there had been a series of accidents on Shepherds Pit recently. This item can be moved to the Traffic Working Party.

#### **68. TO RECEIVE AN UPDATE ON FOOTPATH LIGHTING**

Nothing to report.

**Action:** AC to publish results.

#### **69. DOG BINS**

DC advised that there was a shortage of bins towards the end of the village from Silver Birches to Woodperry House and there were no bins by the allotments.

**Action:** DC to advise the Clerk of where one extra bin might be positioned and Clerk to obtain a quote.

#### **70. STANTON CHARITIES FOR THE POOR**

AC advised that the PC had received a nomination for Caroline Clark to be a trustee for the Stanton Charities for the Poor.

The PC approved Caroline Clark as a trustee.

#### **71. SUPPORT FOR CHURCHYARD MAINTENANCE**

AC has received a request for an increase in church maintenance from £1,000 to £1,400.

PC approved an increase to £1,400 for the 2024/2025 budget.

#### **72. CASUAL VACANCY**

Clare Ferguson had resigned, and the Clerk advised that a vacancy notice would be posted on the noticeboard. If less than 10 requests for an election, then the PC can co-opt after 14 working days.

**Action:** Clerk to inform democratic services of resignation and post the casual vacancy on the noticeboard.

#### **73. CORRESPONDENCE (previously circulated) AND ANY URGENT ITEMS**

- I. OALC update.
- II. Rural Services bulletin.
- III. Thames Valley Police update.
- IV. South news.
- V. SODC Capital Grants Scheme.
- VI. SODC Councillor Community Grant scheme.
- VII. OCC update

- VIII. OCC Nature Recovery fund available. **Action:** Clerk to send a link to 2 residents present.
- IX. SODC grant to improve the quality-of-life scheme. **Action:** Clerk to send a link to an interested resident.
- X. Letter from Frank Knight re Woodperry Estate.
- XI. OCC EV micro hubs expression of interest.
- XII. OALC August update.
- XIII. Email from Nicola Gresswell re maintenance of bridal paths/dog bins/verges/raised pavements/road markings/speed limits. Discussed in the public forum.

The meeting closed at 21.30 pm and the date of the next meeting will be Monday 16 October at 19.30 pm in the Village Hall.