

# STANTON ST JOHN PARISH COUNCIL

Minutes of the meeting of Stanton St John Parish Council on Monday 17 July 2023 at 7.30 pm in the Village Hall.

Present: Andrew Clark (Chair) (AC), Michiel Stofferis (Vice-Chair) (MS), Greta Shepherd (GS) Anita James (Clerk) (AJ), and one member of the public.

## **PUBLIC FORUM**

AC thanked a resident for comments previously communicated by email regarding Shepherds Pit being used as a cycle path. The resident had questioned if a cycle path was wanted/needed along Shepherds Pit. AC advised that Oxford County Council had supported the idea as part of the Oxford Cycle initiative last year.

The resident also referred to the water pollution in a stream. AC advised that he had written to the landowner pointing out the pollution.

**40. APOLOGIES FOR ABSENCE:** Tim Bearder, Chris Khiara, Clare Ferguson.

**41. DECLARATIONS OF INTEREST:** none received

**42. TO RECEIVE MINUTES:** from Parish Council meeting on 19 June 2023. Accepted as a true and accurate record of the meeting and signed by the Chair.

## **43. TO RECEIVE A REPORT FROM COUNTY AND DISTRICT COUNCILLOR TIM BEARDER**

TB had provided a written update prior to the meeting. AC noted that the government had announced that fees for DIY waste were to be abolished but no date given yet.

Nature recovery: MS had attended a workshop on the 1 July, there were approximately 80 people there including 13 Councillors. MS had found it useful and commented that parishes should consider linking up and working together on environmental issues.

## **44. PLANNING**

**44.1 NEW PLANNING APPLICATIONS:** none received.

### **44.2 PLANNING DECISIONS**

P23/S1826/DIS: Stowford Farm Bayswater Road near Barton: Discharge of condition 3 (Joinery Details) on planning application P23/S1024/LB (Internal and external alterations to the utility room and part of the kitchen. **Fully discharged 21 June 2023**

### **44.3 PLANNING DECISIONS PENDING**

P22/S4550/LB, Wick Farm Buildings; listed building.

P22/S4596/FUL Land North of Bayswater Brook; detailed access arrangements including bridges.

P22/S4618/O, Land North of Bayswater Brook; application for most proposals.

P22/S3420/SCO Environmental Impact Assessment Scoping Report in respect of Land north of Bayswater Brook. Response letter 4 November 2022.

**44.4 PLANNING APPEALS IN PROGRESS:** none.

**44.5 PLANNING APPLICATIONS WITHDRAWN:** none.

## **45. FINANCES**

### **45.1 PAYMENTS TO BE AUTHORISED**

Administration for the Parish Council (1 -31 July 2023)	£669.42
HMRC (NI & PAYE tax for July)	£159.60
Clerk expenses (HDMI lead)	£6.99
TFM (dog bin emptying June 2023)	£38.66
Parish Online- website annual to 30/06/2024	£336.00
Foot path payments	£162.00

All payments approved by the PC.

### **45.2 BALANCES AT BANK**

Current Account as of 30/06/2023	£26,571.07
Deposit Account 01/07/2023	£9,471.60

## **46. ANNUAL ACCOUNTS**

- I. Annual Accounts
- II. Internal Audit
- III. AGAR Annual Governance Statement
- IV. AGAR Annual Accounts 2022/2023
- V. The Public Rights Notice

AJ advised that the AGAR and accounts had been sent to the external auditors ahead of the deadline of the 29 June and published on the noticeboard and website.

## **47. CLERK UPDATE**

AJ advised that the new website was up and running. AJ is happy with the website and service and will work on it during the quieter summer weeks.

## **48. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN**

**AC**

The PC approved joining the Oxfordshire Neighbourhood Alliance Plan. AJ advised that membership for 2023 was free and thereafter £50.00 per annum.

AC advised that TB had explained that there were currently no central grants available for help with a neighbourhood plan.

AC advised that the parish needed to decide if they wanted a neighbourhood plan, and a public meeting should be arranged for the autumn.

**Action:** AJ to submit a membership application.

## **49. BIOABUNDANCE**

**AC**

Carried forward

**50. TO RECEIVE AN UPDATE ON ELECTRICAL CAR CHARGING**

**MS**

MS advised that the pricing process had been slow and frustrating, and he was waiting an update.

**51. UPDATE ON DEFIBRILLATOR (BT and Talkhouse)**

**CF/AJ**

AJ advised that Fullers now owned the phone box, but there were delays with the refurbishment.

**52. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING PARTY**

**CF/AC**

AC advised that OCC should complete the 20mph initiative by the 17 August.

**53. FOOTPATH LIGHTING**

**CF/AC**

AC had done a preliminary review and suggested that the 12 lights should be categorised using the criterion:

1. Change fitting to downlighters
2. Timing on & off convention
3. Loose fittings/adjust.
4. No action
5. Remove altogether.

**Action:** AC to publish results to all councillors

**54. CORRESPONDENCE (previously circulated) AND ANY URGENT ITEMS**

- I. OALC update
- II. Rural Services bulletin
- III. Thames Valley Police update
- IV. Email from parishioner requesting permission for walk through Rectory Farm to use the bus. Rectory Farm are happy to allow permitted access from the Whitehouse to Pound Lane on a permit basis.

**Action:** AJ to reply to parishioner.

- V. OCC update, including Council Community Grant

The meeting closed at 8.45pm and the date of the next meeting will be Monday 25 September at 7.30pm in the Village Hall.