

# STANTON ST JOHN PARISH COUNCIL

Minutes of the meeting of Stanton St John Parish Council on Monday 19 June 2023 at 7.30 pm in the Village Hall.

Present: Andrew Clark (Chair) (AC), Michiel Stofferis (Vice-Chair) (MS), Greta Shepherd (GS) Christopher Khiara (CK) Anita James (Clerk) (AJ), and three members of the public.

## THE PUBLIC FORUM

A parishioner raised the issue of artificial lighting in the village at night and its adverse effect on wildlife and the environment.

The PC advised that this was something they were looking at and will do whatever they can within their powers to help mitigate.

A parishioner followed up on a previous observation of pollution in the streams and brooks on land owned by New College. A councillor advised that they had seen sewage leaking from manholes behind Silver Birches.

The PC agreed that the PC should write to the landowner.

**Action:** AC to write to New College to advise of the sewage pollution.

**23. APOLOGIES FOR ABSENCE:** Tim Bearder (County & District Councillor), Dina Cooper, Clare Ferguson.

**24. DECLARATIONS OF INTEREST:** none declared.

**25. TO RECEIVE MINUTES:** from Parish Council meeting on 20 May 2023: accepted as a true and accurate record of the meeting and signed by the Chair

**26. TO RECEIVE A REPORT FROM COUNTY AND DISTRICT COUNCILLOR TIM BEARDER**  
Report provided ahead of the meeting and available upon request.

## 27. PLANNING

### 27.1 NEW PLANNING APPLICATIONS

P23/S1826/DIS: Stowford Farm Bayswater Road near Barton: Discharge of condition 3 (Joinery Details) on planning application P23/S1024/LB (Internal and external alterations to the utility room and part of the kitchen

Although not open to public consultation, the PC object on the grounds of lack of consideration given to an ancient object and its historical significance in its existing position. The application seeks to move a boundary stone that has been in position since 1881 and shows the demarcation of an old boundary. Access is required for a new bus route.

**Action:** AC to write a letter of objection and clerk to registrar.

### 27.2 PLANNING DECISIONS

P23/S1164/HH, 2 Simms Close, Middle Road, Stanton St John. Single storey rear extension and porch to front elevation. **Planning permission granted 17 May (PC did not object)**

P23/S1113/HH, 3 Woodperry Hill, Woodperry. Demolition of existing timber and glass entrance lobby. Construction of new replacement entrance lobby. Removal of existing patio doors

replaced by new oriel window. Enlargement of existing window opening to form new opening for patio doors.

**Planning permission granted 15 May (PC did not object)**

### **27.3 PLANNING DECISIONS PENDING**

P22/S4550/LB, Wick Farm Buildings; listed building.

P22/S4596/FUL Land North of Bayswater Brook; detailed access arrangements including bridges.

P22/S4618/O, Land North of Bayswater Brook; application for most proposals.

P22/S3420/SCO Environmental Impact Assessment Scoping Report in respect of Land north of Bayswater Brook. Response letter 4 November 2022.

**27.4 PLANNING APPEALS IN PROGRESS:** none.

**27.5 PLANNING APPLICATIONS WITHDRAWN:** none.

## **28. FINANCES**

### **28.1 PAYMENTS TO BE AUTHORISED**

Administration for the Parish Council (1 -30 June 2023)	£699.82
HMRC (NI & PAYE tax for June)	£167.20
Clerk expenses (postage)	£6.85
TFM (dog bin emptying May 2023)	£38.66
OALC (course Dina Cooper)	£60.00
OALC (course Chris Khaira)	£96.00

All the above payments were authorized by the PC.

A payment of £104.65 to HMRC was not authorized as clerk needed to investigate further.

### **28.2 BALANCES AT BANK**

Current Account as of 31/05/2023	£28,38.24
Deposit Account 01/01/2023	£9,435.03

## **29. ANNUAL ACCOUNTS**

- I. Review Annual Accounts
- II. Internal Audit
- III. AGAR review and approve Annual Governance Statement
- IV. AGAR review and approve Annual Accounts 2022/2023
- V. The Public Rights Notice

The PC approved items I-IV and the Public Rights would be published accordingly.

## **30. CLERK UPDATE**

The clerk had been experiencing service issues with the new web site and asked the PC if the supplier could be changed. No invoice had been paid yet. The clerk has received three quotes and the PC agreed to go with the clerk's recommendation of Parish Online at a cost of £280 (ex VAT) per annum.

**Action:** clerk to instruct the build of the new website with Parish Online.

**31. NEIGHBOURHOOD PLAN (include joining Oxfordshire Plan Alliance) AC**

The PC support a neighbourhood plan and they are keen to assess resident's interest and if there is support for a working party with members of the community involved.

There may be some grants available to help fund the consultation and implementation costs.

**Action:** AC to contact the consultancy company to establish a cost and to ask Tim Bearder if there are any grants available and to report back to the next meeting.

**32. BIOABUNDANCE AC**

PC agree with the aims of the organisation-to preserve and encourage biodiversity and the PC should join.

**Action:** clerk to establish cost and advise for next meeting.

**33. TO RECEIVE AN UPDATE ON ELECTRICAL CAR CHARGING MS**

SSE advise a 12 week wait for the supply of the chargers.

No news about extra funding from OCC.

**34. UPDATE ON BT DEFIBRILLATOR CF**

Carried forward.

**35 TO RECEIVE AN UPDATE FROM THE TRAFFC WORKING PARTY CF/AC**

Geoff Barrell from Highways advised that it will be two months before the signage is replaced with 20 miles per hour.

**36. GARDEN WASTE DUMPING ON FOOTPATH 23 BEHIND COURTFIELD ROAD AC**

The PC discussed and it was agreed that the PC should do whatever it can to discourage the dumping of garden waste. This might include an article in the newsletter.

**37. MOWING AND NOISY DIY/BUILDING WORK ON SUNDAYS AC**

Although the PC do not condone excess DIY noise on a Sunday, the PC do not have the authority to investigate, and this should be reported to SODC. A well-worded article in the newsletter might be of some help.

**38. FOOTPATH LIGHTING CF/AC**

A lot of the existing footpath lighting is very old and may need to be replaced or removed.

**Action:** AC and CF to review and provide a proposal for the September meeting.

**39. CORRESPONDENCE (previously circulated) AND ANY URGENT ITEMS**

- I. Tim Bearder: Parish update on discussion on public transport in the county
- II. OALC update
- III. Rural Services bulletin
- IV. Thames Valley Police update
- V. Email from Parishioner requesting increased circulation of minutes.

VI. A councillor mentioned an overgrown hedge on Mill Street that was now partially blocking the path.

**Action:** councillor to take a photo and clerk to follow up with SODC.

The meeting closed at 9.40pm

The date of the next meeting will be Monday 17 July at 7.30pm in the Village Hall.