

STANTON ST JOHN PARISH COUNCIL

Minutes of the meeting of Stanton St John Parish Council on Monday 24 October 2022 in the village hall.

Present: Andrew Clark (Chair) (AC), Clare Ferguson (CF), Greta Shepherd (GS), Anita James (Clerk) (AJ), Michael Stofferis (MS) and three members of the public. **Absent:** Alex Smith (Vice-Chair) (AS) and Luke McLaren (LM).

Meeting started at 19:30 and closed at 21:40

103. APOLOGIES FOR ABSENCE: County and District Councillor, Tim Bearder.

104. DECLARATIONS OF INTEREST: GS disclosed a pecuniary interest in 115, her partner was one of three suppliers that were asked for a quote for the electrical work.

105. TO RECEIVE MINUTES from Parish Council meeting on Wednesday 28 Sep 2022: these were accepted as a true record of the meeting and signed by the Chair.

The meeting was opened to the public at 19:35

A resident asked about contractors working at the bottom of Cox Lane and why there were sections on the road that had not been marked, that needed repairing.

Another resident commented that it would be useful to have a coordinated approach to collating the roads and other major repairs that needed to be done in the village; that the Parish Council should consider having a central contact.

SSJ PC responded that potholes and other highway issues can be reported online to <http://fixmystreet.oxfordshire.gov.uk>. However, the PC would consider the request for a central contact on the PC.

ACTION: PC to consider the request for a central contact to coordinate road and other repairs.

A resident commented that he had recently seen heavy vehicles breaking the weight restrictions on the village roads.

The Clerk (AJ) responded that they had written to a particular company who had been breaking weight restrictions and had received a response that it would stop. The resident was asked to collate photographic evidence of such vehicles and forward to the PC.

A resident commented that he had read that the funding for the Oxfordshire 2050 Plan would be reduced significantly and what impact this might have with regards to the proposed road safety measures. The PC responded that they had been assured that the 20-mph work had been scheduled in; it was hoped that Tim Bearder would comment on this, but he was not present at the meeting.

Another resident said that there were too many cars in Middle Road, and this caused congestion at peak times of the day. The PC replied that people had been encouraged (via the village email distribution list) to use the Village Hall car park where necessary; another reminder to go in the next parish news.

The meeting resumed at 19:50

106. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER. Not present and no report received.

107. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TIM BEARDER. Not present and no report received.

108. TO RECEIVE AN UPDATE FROM THE CLERK

- i. Received a response from the company responsible for breaking weight restrictions on the roads that the managers and drivers had been asked to stop.
- ii. The supplier emptying the dog bins said that they were emptied every two weeks. The Clerk had asked for pictures from the supplier as evidence but had not received any. **ACTION:** Clerk to pursue.

109. PLANNING

109.1 NEW PLANNING APPLICATIONS

[P22/S3420/SCO](#) Environmental Impact Assessment Scoping Report in respect of Land north of Bayswater Brook. **Target decision date: 25 October 2022**

AC had written a detailed and full response highlighting the parishes frustration that their continued efforts to highlight the potential environmental and social impacts of this development had repeatedly been met with apathy by planning.

109.2 PLANNING DECISIONS

[P22/S2243/HH](#) Amendment (no 1) 3 Courtfield Road Stanton St John OX33 1HA. First floor and roof extension with new rear dormer to provide rooms in roof space with new access staircase (as amended by plans ref 1329 SK4 and 1329 SK3) received 31 August 2022 which remove second floor windows and alter the design of the rear extension) **The amended application was approved on the 23 September and was supported by the Parish Council.**

109.3 PLANNING DECISIONS PENDING

[P22/S0401/DIS](#) New Inn Court Beckley OX3 9TY: Discharge of conditions 3 (Materials), 4 (Landscaping Scheme (trees and shrubs only), 5 (Surface water drainage works (details required), & 6 (Foul drainage works (details required) on planning application P21/S1599/FUL. (Demolition of workshop. Erection of new build dwelling with gardens). Target decision date 16 March 2022.

109.4 PLANNING APPEALS IN PROGRESS: None

109.5 PLANNING APPLICATIONS WITHDRAWN: None

110. FINANCE

110.1 TO RECEIVE AN UPDATE FROM THE CLERK

- I. Part 3 of AGAR and conclusion of external audit documents displayed.
- II. Precept payment (2 of 2) has been received.
- III. CIL funds of £3,252.27 needed to be spent on infrastructure projects that were for the benefit of the parish residents.
- IV. The PC were asked to consider the projects for the next financial year as the draft budget needed to be formulated for 2022/2023 by the end of December 2022.

110.2 PAYMENTS TO BE AUTHORISED

Administration for the Parish Council (1 -30 Sep 2022)	£563.61
HMRC (employer & employee contributions (Sep 2022)	£132.00
Tactical Facilities Management Ltd (dog bin emptying August 2022)	£38.66
CPRE annual membership	£36.00
External auditor for AGAR 2021/2022 Moore	£240.00
OALC Training for Clerk (28/09/2022 & 20/10/2022)	£198.00

All payments were approved by the PC.

110.3 RECEIPTS

Interest Scottish Widows bank account	£5.62
Precept payment (2 of 2)	£11,500.00

110.4 BALANCES AT BANK

Current Account as of 30 Sep 2022	£42,654.43
Deposit Account as of 1 Oct 2022	£9,424.69

111. TO RECEIVE AN UPDATE ON APPROVAL FROM HIGHWAYS FOR SHEPHERDS PIT/BAYSWATER ROAD JUNCTION

Nothing to report

112. TO RECEIVE AN UPDATE ON THE DEFIBRILLATOR AT THE BT EXCHANGE. CF was liaising with British Telecom, who own the building where the defibrillator should ideally be placed, to obtain their authorization. Advised by Tim Bearder that a grant application to help with the cost of the defibrillator had been declined but may be available in the spring of 2023 and to re-apply then.

113. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING PARTY

AC gave an update and advised that the plans would need to be achievable, affordable and what the residents wanted before they were approved and implemented.

There was a discussion about moving the SSJ welcome village sign and the 30mph sign from Keepers Cottage to the kennels to further extend the 20 mph when it is implemented. This was approved by the PC.

ACTION: AC to obtain quotes for the sign to be moved.

114. TO RECEIVE AN UPDATE ON THE DEVELOPMENT ON THE LAND NORTH OF BAYSWATER BROOK

There is a meeting tomorrow (25 October 2022) in the village hall, where Tim Bearder (County and District Councillor) the local parishes, the developer, Dorchester Residential, and Christ Church College are invited to attend.

115. TO CONSIDER THE QUOTES FOR THE CAR PARK ELECTRICAL WORKS AND ELECTRICAL SUPPLY TO THE MILLENNIUM GREEN

Electrical supply to the millennium green: AC had asked for quotes from three potential suppliers for the electrical work. Despite chasing he had only been to obtain one quote in writing. The work needs to be done by the end of November in time for the Christmas tree lighting and other events planned for the beginning of December. All three of the potential suppliers were informed of the timescales. There is also trenching that needs to be done and AC had contacted potential suppliers.

The one written quote is from a supplier that the PC have used before, and most of the PC felt that it demonstrated "value for money" and as such was within the financial regulations. The PC checked the expenditure against the budget with AJ (Clerk) before the PC voted to approve the expenditure.

ACTION: AC to ask the supplier to do the work and obtain quotes for the trenching.

116. TO RECEIVE AN UPDATE ON THE ELECTRICAL CAR CHARGING

MS advised that he had contacted Southern Electricity Board to give him a more detailed estimate of the cost. He had also obtained advice from an electrician and applied for a capital grant from SODC to help with the cost.

117. TO RECEIVE AN UPDATE ON THE CHAIRS FOR THE VILLAGE HALL

Nothing to report

118. TO RECEIVE AN UPDATE ON THE OCC COMMUNITY EMERGENCY PLANNING

Nothing to report

119. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN

Nothing to report

120. TO RECEIVE AN UPDATE ON THE HMRC FORM, RE CRICKET CLUB

Nothing to report

121. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION (previously circulated)

- I. OCC- road closure's- various; Cost of Living Crisis information; Climate Action; Bus Users; 20's Plenty conference; Oxford Local Plan 2020-2040; Oxford Transport Proposals.

- II. SODC- Parish Xmas Tree Collections; Climate Change Plans; Oxfordshire code of Conduct Presentations.
- III. Rural bulletin, Bioabundance; Age UK, Oxfordshire Cost of Living Campaign; Police & Crime Commissioner, Community First Oxfordshire AGM.
- IV. Parishioner followed up with photos and more information on cement mixer vehicles breaking weight restrictions. Discussed under 108 i.
- V. Parishioner with photo of dog bin overflowing. Discussed under 108 ii.
- VI. Parishioner asking the PC to complain to Thames Water about the recent interruption of water supply and ask for a “better, planned response”. The PC felt that the individual would be better placed to write to Thames Water, and they would not be getting involved.
- VII. The PC approved a £1,000 donation for the Christmas tree.

The date of the next meeting is Monday 21 November 2022.