

STANTON ST JOHN PARISH COUNCIL

Minutes of the Meeting of Stanton St John Parish Council held on **Monday 17th February 2020** at **7.30pm** in the village hall.

Present: Gina Moore (GM) (in the chair), Andrew Clark (AC), Alex Smith (AS), Julie Stoyle (Clerk), Tim Bearder (County Councillor), Sarah Gray (District Councillor) and 9 members of the public

162. Apologies: David Polgreen (DP), John Shaw (JS)

163. Declarations of interest in Agenda items: None

164. Approve and sign minutes of meeting held on Monday 20th January 2020 previously circulated. These were accepted as a true record of the meeting and duly approved and signed by the Chair.

165. Clerk's Report

165.1 Shepherds Pit / Bayswater Road Junction. No update from Charles Campion. **ACTION:** Clerk to try one more time to contact Charles Campion, then to escalate to the Chair.

165.2 VAS Sign on Bayswater Road. Meeting with Jon Beale at Oxfordshire County Council (OCC) planned for later in February 2020 regarding the position of the sign.

165.3 Stone Repairs. AC has obtained a quote from Les Simmonds for the work. **ACTION:** Clerk to provide a copy of the quote to the insurance company to obtain approval to complete the work.

165.4 Telephone Box. No update from SODC, clerk has asked for an update.

166. Planning

166.1 Planning Applications received:

P19/S2928/FUL The Star Inn Middle Road Stanton St John OX33 1EX. Change of use of the Star Inn from a public house to two 3-bedroom residential units and erection of one 3-bedroom and two 2-bedroom dwellings together with the provision of 11 parking spaces, with access from Middle Road. Listed building consent for internal alterations and demolition of existing single-storey modern flat roof garage and kitchen store extension. AMENDED DETAILS received. The parish councillors discussed the amended plans and had no objections to the planning application.

P19/S2929/LB The Star Inn Middle Road Stanton St John OX33 1EX. Change of use of the Star Inn from a public house to two 3-bedroom residential units and erection of one 3-bedroom and two 2-bedroom dwellings together with the provision of 11 parking spaces, with access from Middle Road. Listed building consent for internal alterations and demolition of existing single-storey modern flat roof garage and kitchen store extension. AMENDED DETAILS received. The parish councillors discussed the amended plans and had no objections to the planning application.

166.2 Planning Decisions to be noted:

P19/S4300/HH Green Close Cottage Middle Road Stanton St John OX33 1EX. Removal of existing rear conservatory, new two storey rear extension. Removal of part of existing extension, new single storey extension. Planning permission granted on 22nd January 2020.

P19/S4565/HH 4 Church Close Stanton St John OX33 1DN. Relocation of rear garden wall to follow alignment of approved neighbouring garden wall. Installation of garage door and side access door to garage. Planning permission granted on 3rd February 2020.

166.3 Planning Decisions Pending:

P19/S2909/DIS 1 Woodperry Hill Stanton St John OX33 1AL. Discharge of conditions 4 – Ecology, 5 – Tree Protection, and 6 Schedule of Material to application P19/S1400/FUL. Variation of Condition 2 of Planning Permission P18/S0855/FUL to enable the separation of the approved semi-detached dwelling to provide detached dwellings with additional basement spaces. (As per amended plans received 13 June 2019 & Bat survey received 25 June 2019) Demolition of existing dwelling with extant planning permission to extend, subsequent erection a pair of three bed dwellings. For information only, not subject to public consultation. Target decision date 17th February 20120.

P19/S4615/FUL Workshops to the rear of New Inn Court Off B4027 Beckley OX3 9TY. Demolition of workshop. Erection of new build dwelling with gardens. Consultation end date 24th January 2020, target decision date 11th February 2020.

P19/S4623/HH 3 Hillcraft Road Stanton St John OX33 1EZ. Removal of existing conservatory. New two storey side extension. New part two storey and part single storey rear extension. Consultation end date 28th January 2020, target decision date 27th February 2020.

166.4 Planning Appeals in progress:

P18/S3336/FUL Dragonsfield Annex Mill Street Stanton St John OX33 1HQ. Change of use from ancillary dwelling to separate dwelling. Any representations (comments or modify/withdraw of previous representations) must be made by the 24th December 2019. Appeal reference number APP/Q3115/W/19/3240184.

167. Finance

167.1 Applications for routine subscriptions and donations:

Citizen Advice (Agreed at January 2020 Mtg)	£100.00 APPROVED
BBOWT Subscription Renewal	£46.00 APPROVED
CommunityFirst Subscription Renewal	£55.00 APPROVED

167.2 Accounts for payment:

Administration to the Parish Council (1 st January 2020 – 31 st January 2020)	£890.00 APPROVED
HMRC (Employee & Employer January 2020)	£46.70 APPROVED
SODC Dog Bin Emptying (1 st July 2019 – 30 th September 2019)	£41.44 APPROVED
SODC Dog Bin Emptying (1 st October 2019 – 31 st December 2019)	£41.44 APPROVED
OALC Training Course (Charitable Trusts and Parish Councils)	£108.00 APPROVED
OALC Training Course (Website Accessibility for Parish Councils)	£60.00 APPROVED

167.3 Receipts: None

167.4 Balances at bank

Current Account as at 31 st January 2020	£20,301.96
Deposit Account as at 1 st January 2020 (inc interest)	£9,414.43

167.5 Bank Reconciliation. The clerk presented the bank reconciliation for quarter 3 2019/2020.

168. Cox Lane. Carried over to March meeting when JS will present the findings.

169. Breaches of Weight Limit Restriction. GM and the clerk had a productive meeting with Midwest, who have offered to pay for additional weight limit signage in the parish. The clerk is meeting Jon Beale from OCC later in the month to discuss.

170. New Village Hall Notice Board & New Position. ACTION: GM to obtain a quote for the new notice board and circulate it to the parish council before the next meeting, so the quote can be approved and progressed before the March meeting, with a view to approving the invoice at the March meeting.

171. Village Hall Charity Status. ACTION: Clerk to meet with Russell Warner from The Village Hall Management Committee to ensure the understanding by the parish council matches that of The Village Hall Management Committee regarding the village hall lease.

172. Cycle Path. AC confirmed a meeting is planned with Beckley and Horton-cum-Studley

173. Parish Councillor Vacancy. Three parishioners have expressed an interest in the position. **ACTION:** Clerk to find out which days of the week they would be able to meet up with the parish council.

174. Rewilding / Natural Grow in the Parish. Carried forward.

175. VE Celebrations. The parish council do not feel this a parish council activity, but if any parishioners wish to organise a celebration, they would have the support of the parish council.

176. Correspondence Received

- i) Healthwatch Oxfordshire, Rural Services Network, Police and Crime Bulletins, CPRE Oxfordshire Newsletter, The Rural Bulletin, Thames Valley Alerts, CommunityFirst, Neighbourhood Watch Newsletter
- ii) No Expressway Alliance Group newsletters – circulated
- iii) Tim Bearder County Councillor Communications including South Oxfordshire Emerging Local Plan 2034, SODC's Response to Secretary of State, Road Closure Information - circulated
- iv) SODC Communications including Neighbourhood Planning Fund Review, Waste Tour Dates 2020, Waste Enforcement Officers Tackle Litter, New Crowmarsh Building Exhibition & Feedback Day - circulated
- v) OCC Communications including A40 Road Closure (24/25 Feb 2020), Mill Street Road Closure (14 April for 5 days) – circulated
- vi) email regarding South Oxfordshire in the Dark Mtg plus an email from John Howell detailing why he was unable to attend the meeting – circulated
- vii) email from a parishioner informing the parish council that the Cherry tree by The Village Hall will be trimmed on 5 February 2020 – circulated
- viii) letter from the Church Warden thanking the parish council for the £1000 emergency contribution
- ix) email from The Maple Tree thanking the parish council for their donation -circulated
- x) email from Nick Duval, landlord of The Talkhouse raising several points – circulated. **ACTION:** Clerk to respond to Nick Duval regarding the points raised
- xi) email informing the parish council of the planned Litter Blitz on 7 March 2020 and requesting whether the parish council insurance will cover litter picking – circulated

Meeting closed 9.10pm

Next Stanton St John Parish Council Meeting – Monday 23rd March 2020 at 7.30pm

PUBLIC FORUM

Tim Bearder, County Councillor

Tim informed the meeting that there was a parliamentary group meeting regarding the Oxford to Cambridge Expressway. He encouraged people to write to John Howell to remind him to attend and vote at the parliamentary group.

Tim had not received an update on the proposed closing of the laybys on the A40.

Tim clarified that Neighbourhood Funding was not being removed, in the future it will come from central government rather than SODC.

AC asked Tim what the parish council could do to keep the district council in the loop of the Local Plan. Tim answered by stating support from the parish council when he opposes the proposal to hand it over to the County Council would be appreciated.

Sarah Gray, District Councillor

Budget discussions within SODC are ongoing, but she managed our expectations by stating that services provided by SODC will increase in cost in the future.

Sarah also stated that regardless of the outcome of the Local Plan, South Oxfordshire would see a reduction in the money available.

Russell Warner gave an update on behalf of The Village Hall Management Committee. The historical accounts have now been completed. **ACTION:** Clerk and Russell Warner to meet / talk to ensure all elements of The Village Hall Management Committee charity status are understood by both the Village Hall Management Committee and the Parish Council, in particular the village hall lease.

A parishioner raised the issue of the white lines within the parish being repainted. The clerk reminded the meeting that she investigated this late 2019 with OCC, who confirmed their contractor has a backlog of white line markings. **ACTION:** Clerk to raise again on FixMyStreet to ensure a reference number is obtained and can be tracked.

A parishioner asked about the planned litter blitz in the parish and whether the parish council insurance would cover it. The clerk confirmed that she had sent an email and the litter blitz was covered, as it was in 2019, as the parish council insurance policy has not changed.

A parishioner who lives next to The Star Inn stated that her understanding of communal land as documented in the planning application for The Star Inn, was not actually the same meaning as that of New College, therefore she would prefer one property in the new development to own the land in question, rather than it to be held as communal land. She also stated that New College have included details of landscaping of the land in question, which she was in favour of.

Chris Sewell trustee of The Maple Tree, in Wheatley, thanked the parish council for their donation.

A parishioner raised concerns regarding a historic planning application (granted over 3 years ago) where the development has not begun only the demolition of the garage. AC informed the meeting that the obligation was to start the work, which includes the demolition, therefore there was nothing that the parish council could raise with SODC.

The parishioner also requested that councillor JS contacts her (as well as the wider village) and gains her input regarding the investigation of options for Cox Lane. To help with the discussions the parishioner has provided an email with traffic considerations which would be helpful to review. The clerk confirmed this has been shared with JS.